

# KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MINUTES

**September 16, 2010**

A meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Division of Occupations and Professions, Frankfort, KY on September 16, 2010.

## MEMBERS PRESENT

Kelly Nash, Chair  
Sharalee Page, Vice-Chair  
Dale Lynn  
Paul Wingate  
Rhonda Edwards  
Ruth Korzenborn

## OCCUPATIONS AND PROFESSIONS STAFF

Julie Jackson, Board Administrator  
Frances Short, Executive Director  
David Garr, Deputy Executive Director  
Jeff Boler, Board Administrator  
Tony Crockett, Board Administrator

## OTHERS

**Jim Grawe**, Office of the Attorney General

Kelly Nash, Chair, called the meeting to order 9:20 A.M.

### **Approval of Minutes**

Minutes of the August 5, 2010 meeting were presented for the Board's review. Ruth Korzenborn made a motion to approve the minutes as amended. The motion, seconded by Dale Lynn, carried.

Ms. Nash inquired as to whether ID cards could be issued to Board members. Mr. Boler advised he can print the ID cards in house if Board members provide an electronic photo.

### **Financial Statements & Legal Fees**

The Board reviewed the financial statements for the months ending August 31, 2010 and legal fees for the month of June, 2010. Dale Lynn made a motion to approve the financial statements and legal fees. The motion, seconded by Paul Wingate, carried.

### **Director's Report**

Ms. Short discussed the Memorandum of Agreement with the Board. Mr. Grawe discussed his concerns. Any suggested changes should be emailed to Ms. Short and LaTasha Buckner and the revised version will be reviewed at the next meeting.

Ms. Short also discussed the investigators invoice form which is required upon the completion of services to the Board.

### **Old Business**

**Jurisprudence exam** – Mr. Boler added the exam to the update of the database which should be available early 2011.

### **New Business**

**KOTA presentation handout** – The handout was reviewed by the Board. A motion was made by Dale Lynn to approve the handout. The motion, seconded by Paul Wingate, carried.

**Roles and responsibilities of Board members** – Discussion was held. Specific responsibilities will be discussed at the next meeting. Each Board member should write their personal responsibilities for discussion.

**Mission Statement** – Discussion was held. Ms. Edwards advised that she may speak as the AOTA alternate representative but cannot vote.

**CE review - Email from Rebecca Thomas** - A motion was made for Ms. Jackson to respond. The motion, seconded by Dale Lynn, carried.

**CCU audits** - Discussion held. No action.

**Online renewals - message regarding ID cards** - Licensees renewing online are getting a message that an ID card will be mailed to them. ID cards are no longer issued. When orders are sent to card printing services Mr. Boler will ensure that cards are not ordered for the Board of Occupational Therapy.

**Inauguration of Spalding University President** - The inauguration will be held October 17, 2010.

### **Pending Complaints**

None

### **New Complaints -**

None

### **Electronic Application Approval**

A motion was made by Ruth Korzenborn to approve the applications. The motion, seconded by Shara Page, carried.

### **Application Approval**

A motion was made by Share Page to approve the applications as presented at today's meeting. The motion, seconded by Dale Lynn, carried.

**OT/L:** Tracy Meiers, Amy Frazier, Weita Treadway, Emily Staples, Dana Hunt, Allison Hammer, Dana Porter, Dawn Hayden, Amanda Maier, Andrea Stoner, Kelly Green, Devin Oak, Rebekah Rauen, Brooke Burchfield, Lauren Ertel, Sarah Kersey, Danielle Routt, Ryan Morgan, Rhonda Shockley, Kirstie Kays, Rebecca Keach, Jennifer Cranmer, Violet Sellers, Nathan Bozarth, Rachel Breit, Joshua Martin, Therese Atherton, Jennifer Gast, Jessica Guthrie, Keri Vice, Erin Nalle, Sarah Ingham, BriEnne Greenwell, Jennifer Diamond, Morgan Skaggs

**OT/L from another state:** Kristin Gottsacker, Toni Walker

**OTA:** Christa Hill, Sherri Stephens, Ethel Blankenship, Charlotte Elam, Audrey Staley, Sarah Asher

**OTA from another state:** Kimberly Hensley, Amy Cox

**Reinstatements:** Julie Hendrix

**Temporary Permits:** Andrea Steffen, Megan Swann, Leah Vance, Sarah Asher, Andrea Hosick, Tracey Smith

### **DPAM Application Approval**

A motion was made by Dale Lynn to approve the applications as presented. The motion, seconded by Shara Page, carried.

**DPAM Specialty Certification:** Elaine Lageman, Swati Patel, Carissa Turner, Brenda Sheehan, Amy Bakehouse, Crystal Dixon, Leslie Cox

**DPAM Supervisors:** Gina Roberts

### **Continuing Education Approval**

A motion was made by Shara Page to approve requests of continuing education courses as reviewed for today's meeting. The motion, seconded by Dale Lynn, carried.

### **Approved at today's meeting:**

1. **Trover Symposium**
2. **Better Brains/ Better Bodies**
3. **Understanding Brain Injury & Providing Functional Therapy**
4. **Dementia Symposium**
5. **Post Operative Hip and Knee Therapy**

6. **Group Therapy**
7. **PAMS in Subacute Rehab**
8. **Trover Symposium: Providing Evidence Based Medicine for Neurodegenerative & Neurological Diseases in Rural Areas**
9. **Treating the Respiratory Compromised Patient: A Multi-Professional Approach**
10. **Preceptor Training Program**
11. **PAMS in Subacute Rehab - DPAMS course**
12. **Post Operative Hip and Knee Therapy**

**Electronically Approved Courses:**

1. **Go Where You Want to Go: Power Up for Mobility**
2. **Exploration of Transitional Movements**

**Approval of Travel and Per Diem**

A motion was made by Ruth Korzenborn to approve travel and per-diem for today's meeting and for Dale Lynn, Shara Page, Rhonda Edwards and Kelly Nash to attend the KOTA meeting on September 17, 2010. The motion, seconded by Dale Lynn, carried.

Ms. Nash inquired about Board appointments. Ms. Short advised that appointments are awaiting the Governor's signature.

**Adjournment**

With all business completed, the meeting adjourned at 11:15 a.m.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 9:00 a.m. October 7, 2010 at the Office of Occupations and Professions, Frankfort, KY.

Approved by the Board

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Board Chair