

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY  
MINUTES**

**March 10, 2016**

A regular meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Office of Occupations and Professions in Frankfort, KY on March 10, 2016.

MEMBERS PRESENT

Kevin Priddy, Chair  
Camille Skubik-Peplaski  
Sheila Levy  
Rhonda Tapp Edwards  
Thomas Miller

MEMBERS ABSENT

Scott DeBurger  
Laura Strickland

OCCUPATIONS AND PROFESSIONS STAFF

Jennifer Hutcherson, Board Administrator  
Robin Vick, Administrative Section Supervisor  
Larry Brown, Executive Director

OTHERS

Michael Head, Office of the Attorney General  
Stacy Grider, KOTA

Mr. Kevin Priddy, Chair, called the meeting to order at 1:02 pm.

**Consent agenda - Minutes, Monthly Financial Report and Legal Fees**

Minutes of the February 11, 2016 meeting, financial report for February 2016 and legal fees for January 2016 were presented for the Board's review. Mr. Miller made a motion to approve the consent agenda as presented. The motion, seconded by Ms. Edwards, carried.

**O&P Report**

Mr. Brown, the new Executive Director of O&P, briefly outlined his goals to move O&P into a more electronic workflow and reduce the amount of paper coming into and going out of O&P.

**Board Attorney's Report**

Mr. Head stated that he is waiting on approval of his written opinion on the board's exposure to liability and insurance coverage. Once approved, he will share it with the board.

**Pending Complaints**

2014-06: Under Investigation – final interview scheduled

2015-02: Pending receipt of settlement agreement – Ms. Skubik-Peplaski made a motion to have Ms. Hutcherson email the respondent to make sure that she received the settlement agreement, and that if the signed agreement is not received within two weeks, the board will move forward with an administrative hearing. The motion, seconded by Ms. Edwards, carried.

Ms. Skubik-Peplaski made a motion to have an investigator conduct a review of Ms. Greenfield's documentation and billing, as outlined in Ms. Greenfield's settlement agreement. The motion, seconded by Mr. Miller, carried.

### **New Business**

Ms. Skubik-Peplaski made a motion to send a postcard to licensees in April, with monthly email reminders thereafter, reminding licensees of the deadline to complete the suicide course as required by KRS 210.366. The motion, seconded by Ms. Edwards, carried.

The board reviewed the new board member orientation PowerPoint.

The board briefly discussed the current forms and decided to review them more extensively between now and the next meeting, and finalize changes at the April board meeting.

Ms. Edwards made a motion to approval travel and per diem for Mr. Priddy to represent the board at the KOTA DPAM course. The motion, seconded by Ms. Skubik-Peplaski, carried.

### **Applications Review**

The following applications for licensure were reviewed and recommended for approval by the application committee. A motion was made by Mr. DeBurger to approve the applications as presented. The motion, seconded by Ms. Skubik-Peplaski, carried.

- Bridget Fitzpatrick - OT
- Chalen Wilson - OTA
- Denise Schuman - OT
- Jamie Whitehead - OTA
- Jeremy Gorman - OT
- Kacey Crook - OTA
- Keisha Creager - OT
- Kortnie Floyd - OTA
- Kyle Marcum - OT
- Laura Ross - OT
- Lauren Baker - OT
- Lindsey Fleming - OT
- Lindsey Steele - OT
- Logan Robinson - OT
- Morgan Griffin - OTA
- Morgan Wilson - OTA
- Myranda Blankenship - OTA
- Rachael Petrie - OT
- Samantha Gillum - OTA
- Sherri Hurt - OTA
- Taylor Richburg - OTA

A motion was made by Ms. Skubik-Peplaski to accept the recommendation of the continuing education application review committee. The motion, seconded by Mr. Miller, carried.

A motion was made by Ms. Edwards to approve the Supervision Audits as presented. The motion, seconded by Mr. Miller, carried.

- Crystal Harper
- Rosemary Lafler
- Sherri Hazelwood

A motion was made by Ms. Skubik-Peplaski to approve the DPAM specialty certification applications as presented. The motion, seconded by Mr. Miller, carried.

- Jessica Buck
- Jacqueline Durham
- Baileigh Frantz
- Jessica Johnson
- Marilyn LeGrand
- Shawn LeGrand
- Carrie Norris

The board reviewed an application for DPAM Specialty Certification Supervisor from James Burns. Mr. Burns is not licensed or DPAM Specialty Certification approved in the state of Kentucky. Mr. Burns is active duty military. Ms. Edwards made a motion to offer Mr. Burns a Kentucky license, DPAM Specialty Certification and DPAM Specialty Certification Supervisor status, upon submission of an application for licensure, based on KRS 12.355 and the documents that were submitted by Mr. Burns with his DPAM Supervisor application. The motion, seconded by Ms. Skubik-Peplaski, carried.

#### **Assignments for Next Meeting - April 14, 2016**

- Mr. Head
  1. Written opinion on the board's exposure to liability and insurance coverage
- Ms. Hutcherson
  1. Mail AOTA telehealth articles to Mr. Miller
  2. Email respondent in complaint 2015-02
  3. Draft postcard for suicide training reminder
  4. Email new board member orientation PowerPoint to board members
  5. Provide number of licenses issued since August 1, 2014 at April meeting
  6. Email Mr. Burns about DPAM Supervisor application
- All Board Members
  1. Review Forms

#### **Approval of Travel and Per Diem**

A motion was made by Ms. Edwards to approve travel and per-diem for today's meeting. The motion, seconded by Ms. Skubik-Peplaski, carried.

#### **Adjournment**

With no further business to discuss the meeting was adjourned at 3:02 pm.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 1:00 p.m. on Thursday, April 14 at the Office of Occupations and Professions.