

KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MINUTES

August 8, 2013

A meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Office of Occupations and Professions in Frankfort, KY on August 8, 2013.

MEMBERS PRESENT

Scott DeBurger, Chair
Rhonda Edwards
Paul Wingate
Kevin Priddy
Creasa Reed
Laura Strickland
Camille Skubik-Peplaski

OCCUPATIONS AND PROFESSIONS STAFF

Carolyn Benedict, Interim Board Administrator
Matt Osborne, Executive Director

OTHERS

James Grawe, Office of the Attorney General

MEMBERS ABSENT

Scott DeBurger, Chair, called the meeting to order at 9:17 a.m.

Introduction

Matt Osborne spoke to the Board about website development and the Commonwealth Office of Technology database project.

Consent agenda - Minutes, Year End Financial Report and Legal Fees

Minutes of the July 2013 meeting, monthly financial report ending June 2013 and legal fees for June 2013 were presented for the Board's review. Kevin Priddy made a motion to approve the minutes with amendments and the financial report and legal fees as presented. The motion, seconded by, Paul Wingate, carried.

O&P Report

Ms. Benedict advised of the following:

- New Board Administrator, Jennifer Hutcherson, will join Occupations and Professions on Tuesday, September 3, 2013. Ms. Benedict will train Jennifer.

Board Attorney's Report

No report was given.

Pending Complaints

Complaint 2013-01, Stephen Curley, was discussed by the Board.

Old Business

The Board discussed the upcoming KOTA presentation. The next Board meeting will be held on Saturday, September 14 at 2 pm in meeting room 3 at Holiday Inn in Bowling Green, KY. The Board meeting packets will need to be ready on Thursday, September 12 for someone to pick up.

A Regulation Review discussion was held.

New Business

Application of Martin Kiongo - The Board reviewed and discussed the application. A motion was made by Kevin Priddy to send a letter to Mr. Kiongo to defer his application. The motion, seconded by Creasa Reed, carried.

Electronic Transcripts - The Board discussed electronic transcripts and requested that it be added to the website that they are not being accepted.

Questions Regarding First Steps and OTA/L Supervision - Jim Grawe

A discussion was held regarding first steps and OTA/L supervision. Mr. DeBurger, Mr. Grawe and Ms. Benedict will reply to these questions.

Applications Review

A motion was made by Camille Skubik-Peplaski to approve the applications as presented at today's meeting. The motion, seconded by Paul Wingate, carried.

Continuing Education Approval

A motion was made by Camille Skubik-Peplaski to approve the applications as presented. The motion, seconded by Kevin Priddy, carried.

Approval of Travel and Per Diem

A motion was made by Kevin Priddy to approve travel and per-diem for today's meeting. The motion, seconded by Camille Skubik-Peplaski, carried.

Assignments for Next Meeting

Mr. DeBurger made assignments to the Board members for the next Board meeting.

Adjournment

With all business completed, a motion was made by Kevin Priddy to adjourn at 11:02 a.m. The motion, seconded by Camille Skubik-Peplaski, carried.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 2:00 p.m. September 14, 2013 at the KOTA Annual Meeting in Bowling Green, KY.

Approved by the Board

Board Chair, Scott DeBurger

