

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY  
MINUTES**

**August 11, 2016**

A regular meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Office of Occupations and Professions in Frankfort, KY on August 11, 2016.

MEMBERS PRESENT

Kevin Priddy, Chair  
Camille Skubik-Peplaski  
Thomas Miller  
Scott DeBurger

OCCUPATIONS AND PROFESSIONS STAFF

Jennifer Hutcherson, Board Administrator  
Kelly Walls, Board Administrator  
Robin Vick, Administrative Section Supervisor

MEMBERS ABSENT

Rhonda Tapp Edwards

OTHERS

Ryan Halloran, Office of the Attorney General  
Stacy Grider, KOTA

Mr. Kevin Priddy, Chair, called the meeting to order at 1:05 pm. Mr. Priddy invited Ms. Grider, KOTA representative, to sit at the table with the board during the meeting.

**Consent agenda - Minutes, Monthly Financial Report and Legal Fees**

Minutes of the July 14, 2016 meeting, financial report for July 2016, final fiscal year 2016 financial report, and legal fees for June 2016 were presented for the Board's review. Mr. Miller made a motion to approve the consent agenda as presented. The motion, seconded by Ms. Skubik-Peplaski, carried.

**O&P Report**

Ms. Vick informed the board that the renewal system should be ready in about two weeks. The board will receive training on reviewing and approving audited renewals online at the September board meeting. Ms. Vick left the meeting and did not return.

**Board Attorney's Report**

Mr. Halloran stated that Nicole Biddle is back from maternity leave and the AG's office would be more responsive going forward. Mr. Halloran also stated that he was not sure who the board's permanent attorney would be.

**Pending Complaints**

**2014-06:** Mr. Halloran has been in touch with the respondent's attorney and is awaiting receipt of a settlement agreement for the board to consider. Ms. Skubik-Peplaski made a motion that if no agreement is received within three weeks, the board should proceed with a formal complaint and hearing. Mr. Miller seconded the motion and it carried.

**2016-01:** Mr. Halloran will send out a settlement agreement to the respondent, which was authorized by the board at the meeting on July 14, 2016.

**2016-02:** Mr. Halloran will send out a settlement agreement to the respondent, which was authorized by the board at the meeting on July 14, 2016.

**2016-03:** Mr. Halloran will send out a settlement agreement to the respondent, which was authorized by the board at the meeting on July 14, 2016.

### **Old Business**

Ms. Skubik-Peplaski made a motion for Mr. Halloran to file the telehealth, CCU and renewal regulations, and the form changes as previously discussed, with LRC. Mr. Miller seconded the motion and it carried.

### **New Business**

The board discussed the upcoming KOTA conference. The board will be presenting on Saturday, September 24.

The board discussed the board meeting dates for September and October and decided to leave them as scheduled, September 8 and October 13.

The board reviewed an email about billing for DPAMs before becoming certified, but while completing training and supervised treatment sessions. A motion was made by Mr. DeBurger that the board's response should be, "according to 201 KAR 28:170 Section 2(3), 'A DPAM Specialty Certification shall be issued by the board before the individual can begin using deep physical agent modalities except when a qualified licensee is performing those modalities as part of a supervised program to complete the five (5) supervised treatment sessions required for a DPAM Specialty Certification under this administrative regulation.' Billing should be limited to those five supervised treatment sessions, until the licensee receives a DPAM Specialty Certification from the board." The motion was seconded by Mr. Miller and it carried.

The board reviewed an email regarding combining two sessions into one for Medicaid billing purposes in the school system. Mr. DeBurger made a motion that the board's response be, "You should always document times accurately for billing. Please refer to 201 KAR 28:140 Section 1(2), (4), (5), and (19) and Section 2(14)." The motion was seconded by Ms. Skubik-Peplaski and it carried.

Ms. Hutcherson reported that 2,653 licensees have completed the mandatory suicide training. There are 230 licensees who still need to complete the training that was due by July 31, 2016. Ms. Skubik-Peplaski made a motion to send a final reminder letter to the remaining 230 people advising them that their last opportunity to take and submit the course to the board would be October 31. Following that date, the license may be subject to disciplinary action. Mr. Miller seconded the motion, and it carried.

The board reviewed the licensure status report.

### **Applications Review**

The following applications for licensure were reviewed and recommended for approval. A motion was made by Ms. Skubik-Peplaski to approve the applications as presented. The motion, seconded by Mr. Miller, carried.

- Brey, Joseph Kelly - OT
- Browning, Makayla Ann - OTA
- Bumpus, Amber Marie - OTA
- Cohen, Kristine Elizabeth - OTA
- Collins, Jennifer Ashley - OT
- Conwell, Ashley Ann - OT
- Crippen, Virginia E. - OT
- Diddle, Ashleigh Lauryn - OTA
- Dunlap, Heather Ann - OTA
- Fasulka, Michael - OT
- Fink, Jessica Marie - OTA
- Fontilus, Judener - OTA
- Garrison, Allyson Renee - OT
- Glockner, Haley Brianne - OTA
- Guarino, Deborah - OT
- Hagan, Karesa Mae - OTA
- Harless, Mariah Paige - OTA
- Holcomb, Devonna Joy - OTA
- King, Heather A - OT
- Mattingly, Mary Elizabeth - OT
- Maust, Cynthia K - OT
- Needles, Andrew Lee - OTA
- Nolan, Laura - OTA
- Parker, Michelle DeAngel - OTA
- Popp, Logan J - OT
- Preston, Patricia F - OTA
- Sibert, Caleb Sean - OTA
- Slawinski, Gabrielle Anne - OT
- Stoll, Ann Marie - OTA
- Wooton, Nakeisha Nichole - OTA
- York, Jennifer Wilson - OTA
- Kolter, Kelsey - OT Temp (deferred)

A motion was made by Ms. Skubik-Peplaski to accept the recommendation of the continuing education application review. The motion, seconded by Mr. Miller, carried.

A motion was made by Ms. Skubik-Peplaski to accept the recommendation of the DPAM specialty certification applications as listed below. The motion, seconded by Mr. DeBurger, carried.

- Bailey, Monica
- Casper, Mollie
- Yates, Whitney

### **Assignments for Next Meeting -September 8, 2016**

Ms. Hutcherson:

- Ask DOI to add suicide training date to licensee eServices screen
- Check with Ms. Edwards about documents to go with form changes
- Respond to emails as discussed
- Letter for those who haven't completed suicide prevention training to notify them of absolute last deadline to report - 10/31/16 - and then they will be subject to disciplinary action
- Send dry needling statement from January minutes to board members for their reference
- Top 10 FAQ's for September meeting
- Order lunch for September meeting

- Send final regulations and forms to Mr. Halloran for submission to LRC

Mr. Halloran:

- Send out settlement agreement for 2016-01; 2016-02 and 2016-03
- Contact respondent's attorney for 2014-06 and if no response in 3 weeks, proceed with formal complaint/hearing

Mr. Priddy:

- Check with the governor's office of boards and commissions on the status of vacant positions on the board, as well as upcoming vacancy from Ms. Skubik-Peplaski's spot in October

### **Approval of Travel and Per Diem**

A motion was made by Ms. Skubik-Peplaski to approve travel and per-diem for today's meeting. The motion, seconded by Mr. DeBurger, carried.

### **Adjournment**

With no further business to discuss the meeting was adjourned at 2:22 p.m.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 1:00 p.m. on Thursday, September 8 at the Office of Occupations and Professions.