

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY  
MEETING MINUTES  
January 13, 2022**

A regular Board meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing, 500 Mero St, Frankfort, KY 40601 on January 13, 2022.

**MEMBERS PRESENT**

Joshua Ramsey, Chair  
Jill Phelps, Vice Chair  
Hugh Stroth, Secretary  
Renee Causey-Upton  
Andrea Brandon  
Stacy Grider

**DEPARTMENT OF PROFESSIONAL LICENSING**

Kevin Winstead, Commissioner  
Chessica Nation, Administrative Section Supervisor

**OTHERS**

Kyle Ruschell, Legal Counsel

**MEMBERS ABSENT**

Harold E. Corder II

**CALL TO ORDER**

Mr. Ramsey called the meeting to order at 1:00 p.m.

**CONSENT AGENDA**

Minutes of the December 16, 2021 meeting as well as legal fees and financial report for December 2021 were presented for the Board's review. Mr. Ramsey made a motion to approve the consent agenda as presented. The motion was seconded by Mr. Stroth and carried unanimously.

**DPL REPORT**

Commissioner Winstead reported that the renewal dates have been pushed back to February 14, 2022, which is 30 days after January 15, 2022, the planned end of the COVID state of emergency. If the state of emergency is not extended by the legislature, this will be the final renewal date push back.

Commissioner Winstead also reported on DPL and OLS staffing updates, including an additional section supervisor and a new General Counsel starting soon.

**BOARD ATTORNEY REPORT**

Complaint 2021BOT00002: A motion was made by the Complaints Committee to revise the agreed order and submit to the respondent. The motion was seconded by Ms. Phelps and it carried.

**OLD BUSINESS**

**Regulation Amendments**

A motion was made by Ms. Phelps to authorize board counsel to file amendments as discussed to 201 KAR 28:060, 201 KAR 26:300, and 201 KAR 26:235. The motion was seconded by Ms. Causey-Upton and it carried.

**Suicide Training Clarification**

Ms. Causey-Upton presented an amended question on the jurisprudence exam relating to the suicide training due date. The amendment is an attempt to clarify confusion and educate licensees that the six year

due date is from the date of the training, not the renewal period. A motion was made by Ms. Brandon to accept the amended question and incorporate it into the jurisprudence exam. The motion was seconded by Ms. Phelps and it carried.

Ms. Causey-Upton also drafted a blurb on the same matter that the Board wants to be emailed to all licensees in February.

### **NEW BUSINESS**

#### **HB 213 – Compact Bill**

Mr. Ruschell and Commissioner Winstead reported to the Board that HB 213 has been filed. This bill would include Kentucky in an interstate compact for licensure as an occupational therapist. At this time, the bill has not moved to a committee.

#### **NBCOT Request**

The Board reviewed a request from NBCOT who would like to send a representative to a board meeting to discuss the services offered. The Board would like to invite NBCOT to the meeting on April 14, 2022.

#### **Countersigning for OTA Documentation**

Mr. Ramsey presented an email he received from a licensed OT who was concerned that her employer, a school, was not requiring the OT to countersign all of the OTAs' daily treatment notes. The Board discussed this and agreed that the supervision covers judgement of the OTA's competency and that the law doesn't require every note to be reviewed and countersigned. Mr. Ramsey will respond to the licensee.

#### **KOTA Student Conference**

KOTA invited board members to attend the Student Conference on March 26<sup>th</sup> at 11:00 am to answer student questions.

#### **Licensure Status Report**

The Board reviewed the licensure status report.

#### **Email Questions**

The Board reviewed email questions and Ms. Nation will respond as directed.

### **PAPER APPLICATIONS REVIEW**

Mr. Ramsey made a motion to defer one and approve the remaining continuing education applications presented at today's meeting. Ms. Brandon seconded the motion and it carried.

### **ASSIGNMENTS FOR NEXT MEETING –February 10<sup>th</sup> at 1:00 PM Eastern**

**Kyle Ruschell:** File regulation amendments; revise agreed order.

**Josh Ramsey:** Respond to email regarding countersigning OTA notes.

**Chessica Nation:** Respond to NBCOT; get JP exam question updated; send out mass email (in February).

### **APPROVAL OF TRAVEL AND PER DIEM**

Mr. Ramsey made a motion to approve the travel and per diem for today's meeting. The motion was seconded by Mr. Stroth and it carried.

### **ADJOURNMENT**

Ms. Phelps made a motion to adjourn the meeting at 2:06 p.m. Mr. Stroth seconded the motion and it carried.