

KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY
MEETING MINUTES
September 19, 2019

A regular meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing in Frankfort, KY on September 19, 2019

MEMBERS PRESENT

Joshua Ramsey, Chair
Shara Page, Vice Chair
Hugh Stroth
Joshua Skuller
Stacy Grider, Secretary

MEMBERS ABSENT

Harold E. Corder II
Shauna Messer

DEPARTMENT OF PROFESSIONAL LICENSING

Isaac VanHoose, Commissioner
Chessica Nation, Administrative Section Supervisor
Courtney Cook, Fiscal Section Administrator

OTHERS

Carson Kerr, Legal Counsel
Jill Phelps

CALL TO ORDER

Mr. Ramsey called the meeting to order at 1:04 pm.

CONSENT AGENDA

Minutes of the August 15, 2019 meeting, as well as legal fees and financial reports for August 2019 were presented for the Board's review. Mr. Skuller made a motion to approve the consent agenda as presented. The motion, seconded by Ms. Grider, carried.

DPL REPORT

Commissioner VanHoose reported that more information has been provided regarding the move to the new building. He explained that the process is set to begin sometime in mid-October.

Commissioner VanHoose attended the 2019 Occupational Licensing Multistate Consortium where best practices across states were discussed which led to a push for educating board members. He advised and encouraged Board members to be a part of the upcoming training that will help them understand their role and function as Board members. The training is set to take place sometime in 2020.

BOARD ATTORNEY'S REPORT

No report.

PENDING COMPLAINTS

Mr. Skuller made a motion to go into closed session pursuant to KRS 61.810 1(j). Mr. Stroth seconded the motion and the motion carried at 1:18 p.m.

Mr. Stroth made a motion to come out of closed session. Mr. Skuller seconded the motion and the motion carried at 1:36 pm.

- **2018BOT00001:** Ongoing.
- **2018BOT00005:** Ms. Grider made a motion to dismiss. The motion was seconded by Mr. Skuller and it carried.
- **2019BOT00001:** Mr. Ramsey made a motion to revoke the licensee's license. The motion was seconded by Mr. Skuller and it carried.

- **2019BOT00002:** Ongoing.

OLD BUSINESS

Regulation Amendments

Mr. Skuller made a motion to file the regulation amendments as presented. It was seconded by Mr. Stroth and carried.

Online DPAM Application

Ms. Nation reported that the requested change had been implemented for future applicants and all past applicants affected by the change have been resolved.

KOTA Conference

Mr. Ramsey explained that the conference was a success.

Suicide Training Reminder

Ms. Nation explained that the changes have been made and it is up and running. Reminder will be sent one (1) year before the suicide training expiration date.

New Business

Licensure Status Report

The Board reviewed the licensure status report.

Email Questions

The Board received two (2) email questions. Mr. Chukpue-Padmores will respond as directed.

APPLICATIONS REVIEW

Mr. Ramsey made a motion to approve the recommendations of the initial, renewal/reinstatement, CE, DPAM certification, and DPAM course applications reviewed today, as well as those reviewed online in between meetings. Ms. Skuller seconded the motion and it carried.

ASSIGNMENTS FOR NEXT MEETING – October 17th @ 1:00PM

Ms. Nation and Mr. Chukpue-Padmores

- Check with programmers to see if the system can flag people whose license have been revoked before
- Check with programmers to see if they can highlight “Audited” in the renewal reminder letter.

APPROVAL OF TRAVEL AND PER DIEM

A motion was made by Mr. Ramsey to approve travel and per diem for today's meeting. The motion, seconded by Ms. Grider and carried.

ADJOURNMENT

Mr. Stroth made a motion to adjourn the meeting at 2:14 p.m. Ms. Page seconded the motion and it carried.