

# KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MEETING MINUTES

November 15, 2018

A regular meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing in Frankfort, KY on November 15, 2018.

## MEMBERS PRESENT

Stacy Grider, Chair  
Joshua Ramsey, Vice Chair  
Hugh Stroth, Secretary  
Joshua Skuller  
Shara Page

## Department of Professional Licensing STAFF

Isaac VanHoose, Commissioner  
Robin Vick, Administrative Section Supervisor

## OTHERS

Jared Downs, Office of Legal Services

## MEMBERS ABSENT

Harold E. Corder II  
Shauna Messer

Ms. Grider called the meeting to order at 1:05pm.

### **Consent agenda - Minutes, Monthly Financial Report and Legal Fees**

Minutes of the October 18, 2018 meeting, legal fees for and financial reports for October 2018 were presented for the Board's review. Mr. Skuller made a motion to approve the consent agenda as presented. The motion, seconded by Mr. Ramsey, carried.

### **DPL Report**

Mr. Vanhoose had nothing new to report on at this time.

### **Pending Complaints**

No open complaints.

### **Board Attorney's Report**

Mr. Downs advised that five regulations would be repealed and combined into one, 201 KAR 28:021. The five regulations that would be repealed would be 201 KAR 28:020, 201 KAR 28:090, 201 KAR 28:110, 201 KAR 28:180 and 201 KAR 28:210. Mr. Downs informed the Board that the Public Comment Hearing would be canceled if no comments were made by November 16, 2018. Additional regulation amendments would be discussed under Old Business on the agenda.

### **Old Business**

The Board discussed changes to the proposed regulations that were withdrawn at the October board meeting. Ms. Grider made a motion to make the five changes to 201 KAR 28:060 that were discussed. Mr. Skuller seconded the motion and it carried.

Mr. Ramsey made a motion to not withdrawal the five regulations that were previously discussed. The motion was seconded by Ms. Grider and motion carried.

Mr. Skuller made a motion to make amendment changes by agency or Legislative Review Committee proposals. The motion was seconded by Ms. Grider and motion carried.

### **New Business**

The Board set 2019 meeting dates for the following:

January 17, 2019

February 21, 2019

March 21, 2019

April 18, 2019

May 16, 2019

June 20, 2019

July 18, 2019

August 15, 2019

September 19, 2019

October 17, 2019

November 21, 2019

December 19, 2019

The Board discussed election seats. Ms. Grider nominated Mr. Ramsey as chair, Ms. Page as Vice Chair and Mr. Stroth nominated Ms. Grider as Secretary. Mr. Stroth made a motion to accept the nominations. Ms. Page seconded the motion and it carried.

The Board discussed continuing education only being accepted from the date range of November 1<sup>st</sup> - October 31<sup>st</sup> for the annual renewals. The Grace Period does not allow for continuing education units to be completed. If continuing education units are not completed by October 31<sup>st</sup>, the licensee shall reinstate with a total of 12hrs in continuing education units, pay the late fee and reinstatement fee. Mr. Ramsey made a motion that any licensee who renews during the grace period beginning November 1<sup>st</sup> - December 31<sup>st</sup> shall be audited and if continuing education units are completed during that time, licensee shall reinstate their license. Mr. Stroth seconded the motion and it carried.

Mr. Ramsey will draft the language for an email to be sent to licensees notifying them of this clarification.

There were no emailed questions to be reviewed.

The Board reviewed the licensure status report.

### **Applications Review**

Ms. Skuller made a motion to approve the renewal applications reviewed throughout the month. Mr. Ramsey seconded the motion. Motion carried.

Mr. Skuller made a motion to approve all initial licensure applications presented and those reviewed throughout the month. Ms. Grider seconded the motion. Motion carried.

Mr. Ramsey made a motion to approval all DPAM specialty certification applications presented. Mr. Skuller seconded the motion and it carried.

Ms. Page made a motion to approve the DPAM specialty certification applications reviewed throughout the month. Mr. Ramsey seconded the motion and it carried.

A motion was made by Mr. Skuller to approve the continuing education course applications reviewed throughout the month. Ms. Page seconded the motion and it carried.

A motion was made by Mr. Skuller to approve all continuing education course applications as presented. Ms. Page seconded the motion. Motion carried.

Mr. Skuller made a motion to approve the DPAM course application as presented. Mr. Ramsey seconded the motion and it carried.

### **Assignments for Next Meeting – November 15, 2018 @ 1:00pm**

Ms. Woodson:

- Send clarification email once drafted by Mr. Ramsey and approved by chair and legal counsel.

Mr. Downs:

- File agency amendments.

All Members:

- Mr. Ramsey, draft clarification email and send to chair and legal counsel for review before sending to Ms. Woodson to send.

### **Approval of Travel and Per Diem**

A motion was made by Mr. Stroth to approve travel and per-diem for today's meeting. The motion, seconded by Mr. Skuller, carried. Ms. Grider made a motion for Mr. Ramsey to be reimbursed for travel and per diem due to presenting at the DPAM course. The motion was seconded by Mr. Stroth and motion carried.

### **Adjournment**

Mr. Ramsey made a motion to adjourn the meeting at 2:10pm. Ms. Page seconded the motion and it carried.