

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY
MEETING MINUTES**

May 17, 2018

A regular meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing in Frankfort, KY on May 17, 2018.

MEMBERS PRESENT

Stacy Grider, Chair
Hugh Stroth, Secretary
Shara Page
Kevin Priddy
Harold E. Corder II
Joshua Skuller

Department of Professional Licensing STAFF

Megan Woodson, Board Administrator

OTHERS

Jared Downs, Office of Legal Services
Barbara Williams, NBCOT Associate Director of
External & Regulatory Affairs

MEMBERS ABSENT

Joshua Ramsey, Vice Chair

Ms. Grider called the meeting to order at 1:00pm.

Consent agenda - Minutes, Monthly Financial Report and Legal Fees

Minutes of the April 19, 2018 meeting, legal fees for April 2018 and financial report for April 2018 were presented for the Board's review. Mr. Stroth made a motion to approve the consent agenda as presented. The motion, seconded by Mr. Mr. Skuller, carried.

DPL Report

Ms. Woodson advised that there is an additional vacancy within DPL and she is currently covering three additional licensing boards while DPL conducts the hiring process.

Pending Complaints

No open complaints.

Board Attorney's Report

No report.

Old Business

Ms. Woodson advised that she was unable to get all of the forms updated. She will continue to work on the forms and email them to Board members for review as soon as possible.

New Business

The Board review an email inquiry regarding low vision. Ms. Woodson will respond.

The Board reviewed the licensure status report.

The Board discussed the possibility of cancelling their June meeting to help with the current administrative workload that Ms. Woodson has. Mr. Stroth made a motion to cancel the board meeting scheduled for June 21, 2018. Ms. Grider seconded the motion and it carried.

Applications Review

The Board reviewed one (1) supervision audit that had been previously deferred. Ms. Page made a motion to send the OTA and their supervising OT a letter further specifying supervision requirements and requesting they send in monthly supervision logs through December 31, 2018. Mr. Corder seconded the motion and it carried.

A motion was made by Mr. Priddy to accept the recommendations of the license applications review to approve one (1) reactivation and one (1) reinstatement application as presented. Ms. Grider seconded the motion and it carried.

A motion was made by Ms. Grider to accept the recommendations of the license applications and DPAM Specialty Certification application reviews throughout the month. Mr. Skuller seconded the motion and it carried.

A motion was made by Mr. Priddy to accept the recommendations of the DPAM Specialty Certification review to approve two (2) applications and defer one (1) application as presented. Ms. Grider seconded the motion and it carried.

A motion was made by Mr. Priddy to accept the recommendation of the continuing education course application review and approve all applications. The motion, seconded by Mr. Skuller, carried.

A motion was made by Mr. Skuller to accept the recommendation of the DPAM Course application review and approve one (1) application. Ms. Grider seconded the motion and it carried.

Assignments for Next Meeting - July 19, 2018 @ 1:00pm

Ms. Woodson:

- Will update forms to send to Mr. Downs and all board members
- Will respond to email inquiries

Mr. Downs

- Will review form changes
- Will review regulations for possible changes

Approval of Travel and Per Diem

A motion was made by Ms. Page to approve travel and per-diem for today's meeting. The motion, seconded by Mr. Stroth, carried.

Ms. Page made motion to order a service plaque for Mr. Priddy as his term will expire June 30, 2018. Ms. Grider seconded the motion and it carried.

Adjournment

Ms. Page made a motion to adjourn the meeting at 1:46 pm. Mr. Stroth seconded the motion and it carried.

The next regular meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 1:00 p.m. on Thursday, July 19, 2018 at the Department of Professional Licensing.