

KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY
MEETING MINUTES
May 16, 2019

A regular meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing in Frankfort, KY on May 16, 2019

MEMBERS PRESENT

Joshua Ramsey, Chair
Shara Page, Vice Chair
Hugh Stroth
Harold E. Corder II
Joshua Skuller

MEMBERS ABSENT

Shauna Messer
Stacy Grider, Secretary

DEPARTMENT OF PROFESSIONAL LICENSING

Isaac VanHoose, Commissioner
Chessica Nation, Board Administrator

OTHERS

Carson Kerr, Legal Counsel
Scott Sullivan
Jennifer Franklin, Department of Insurance

CALL TO ORDER

Mr. Ramsey called the meeting to order at 1:03 pm.

CONSENT AGENDA

Minutes of the March 21, 2019 meeting, as well as legal fees and financial reports for March and April 2019 were presented for the Board's review. Mr. Skuller made a motion to approve the consent agenda as presented. The motion, seconded by Mr. Stroth, carried.

DPL REPORT

Mr. VanHoose discussed that the target date for the move to the new building has been pushed to September. He also advised about internal DPL staffing changes.

BOARD ATTORNEY'S REPORT

Mr. Kerr advised he is filling in for Mr. Downs and is happy to help with any questions the Board may have. He also gave an update on HB 4 that relates to administrative regulations and creates a slower regulatory process.

PENDING COMPLAINTS

Mr. Stroth made a motion to go into closed session pursuant to KRS 61.810 1(j). Ms. Page seconded the motion and the motion carried at 1:36 pm.

Mr. Stroth made a motion to come out of closed session. Mr. Skuller seconded the motion and the motion carried at 1:58 pm.

Mr. Ramsey made a motion to create a Complaints Committee with the members to be appointed at the June meeting. The motion was seconded by Mr. Skuller and it carried.

- **2018BOT00001:** Mr. Skuller made a motion to investigate. The motion was seconded by Ms. Page and it carried.
- **2018BOT00002:** Discussion of this case was tabled.
- **2018BOT00003:** Mr. Ramsey made a motion to dismiss with a flag in her file in case she ever reinstates or applies for a new license. The motion was seconded by Mr. Skuller and it carried.

- **2018BOT00004:** Discussion of this case was tabled.
- **2018BOT00005:** Discussion of this case was tabled.
- **2019BOT00001:** Ongoing.
- **2019BOT00002:** Ms. Page made a motion to investigate. The motion was seconded by Mr. Stroth and it carried.

OLD BUSINESS

2019 AOTA Annual Conference

Mr. Ramsey and Ms. Page reported briefly on the AOTA Annual Conference they attended in April. They will put together a presentation for the meeting next month.

NEW BUSINESS

Online Applications

Jennifer Franklin with the Department of Insurance demonstrated the new online applications process to the Board and provided instructions on how to review applications.

Telehealth

Ms. Page reported on the recent Telehealth Board teleconference she attended. She advised that they want to get information from boards and create an informational website that links to each board's telehealth laws. The next meeting is scheduled for May 28th.

Email Question

The Board reviewed an email question regarding creating a plan of care for home health aides. The Board advised Ms. Nation to send the standard response and guide the licensee to the laws.

Licensure Status Report

The Board reviewed the licensure status report.

APPLICATIONS REVIEW

Mr. Skuller made a motion to approve the recommendations of the initial, renewal/reinstatement, CE, DPAM certification, and DPAM course applications reviewed today, as well as to retroactively approve pre-approved applications and delegate authority for the Applications Committee (authorized online approvers) to approve applications online in interims between meetings. Ms. Page seconded the motion and it carried.

ASSIGNMENTS FOR NEXT MEETING –JUNE 20TH @ 1:00PM

Ms. Nation:

- Follow up with Mr. Downs on status of form and regulation amendments voted on in March
- Check on process of sending complaints to the investigator

Mr. Ramsey

- Prepare a presentation of the AOTA Annual Conference

Ms. Page

- Prepare a presentation of the AOTA Annual Conference

Mr. Kerr

- Follow up with Mr. Downs on the status 2019BOT00001 voted on in March

APPROVAL OF TRAVEL AND PER DIEM

A motion was made by Ms. Page to approve travel and per diem for today's meeting. The motion, seconded by Mr. Stroth, carried.

Mr. Skuller made a motion to pay travel and per diem for Mr. Ramsey and Ms. Page from the AOTA conference, travel and per diem for Mr. Ramsey for the NBCOT conference, and travel for Ms. Nation for the NBCOT conference.

ADJOURNMENT

Mr. Stroth made a motion to adjourn the meeting at 2:32 p.m. Ms. Page seconded the motion and it carried.