

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY
MEETING MINUTES
May 14, 2020**

A special meeting of the Kentucky Board of Licensure for Occupational Therapy was held via Zoom Conference call on May 14, 2020

MEMBERS PRESENT

Joshua Skuller Chair
Joshua Ramsey
Hugh Stroth
Harold E. Corder II
Shauna Messer
Shara Page

MEMBERS ABSENT

Stacy Grider, Secretary

DEPARTMENT OF PROFESSIONAL LICENSING

Michael Newman, Commissioner
Chessica Nation, Administrative Section Supervisor
Alplato Chukpue-Padmoe, Board Administrator
Robin Vick, Fiscal Section

OTHERS

Chris Hunt, Legal Council
Kevin Winstead
Leah Boggs

CALL TO ORDER

Mr. Skuller called the meeting to order at 1:03 p.m.

CONSENT AGENDA

Minutes of the April 9, 2020 meeting as well as legal fees and financial report for April 2020, were presented for the Board's review. Mr. Stroth made a motion to approve the consent agenda as presented. The motion was seconded by Ms. Messer. Motion carried unanimously.

DPL Greetings

Commissioner Newman extended his thanks to the Board for their support during the COVID-19. He mentioned that he will give the Board update when the office will open, but for now, the zoom meeting will still be held.

Board Attorney Greetings

Ms. Boggs greeted the Board. She mentioned that she will draft the letter for the administrative hearing.

PENDING COMPLAINTS

- **2018BOT00001:** Boggs will draft the letter for administrative hearing to revoke the licensee's letter.
- **2019BOT00002:** Boggs will draft the letter for administrative hearing to revoke the licensee's letter.
- **2020BOT00002:** Ms. Boggs will work with the respondent's lawyer to finalize this.
- **2020BOT00003:** Ms. Boggs will work with the respondent's lawyer to finalize this.
- **2020BOT00004:** Ms. Boggs will work with the respondent's lawyer to finalize this.
- **2020BOT00005:** The Complaint Committee recommended that the complaint be dismissed. The motion was seconded by Mr. Corder.

- **2020BOT00006:** Ms. Boggs will work with the respondent's lawyer to finalize this.

OLD BUSINESS

No old business.

NEW BUSINESS

Licensure Status Report

The Board reviewed the licensure status report.

OTA with Charges

The Board instructed Mr. Padmore to update the applicant application.

APPLICATIONS REVIEW

Ms. Messer made a motion to approve one CE application. The motion was seconded by Mr. Ramsey. The Board will email Mr. Padmore details that were missing from other applications. The motion carried.

DPAM Application

Mr. Ramsey made a motion that the course be approved for 36 hours. Mr. Skuller seconded the motion and it carried.

ASSIGNMENTS FOR NEXT MEETING – June 11, 2020 @ 1:00PM

Mr. Padmore

- Send out dismissal letter

Ms. Boggs

- Meet with the respondent's lawyer

APPROVAL OF PER DIEM

A motion was made by Ms. Page to approve per diem for the May 14, 2020 meeting. Motion seconded by Mr. Stroth and carried unanimously.

ADJOURNMENT

Mr. Stroth made a motion to adjourn the meeting at 1:47 p.m. Ms. Messer seconded the motion and it carried.