

# KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MEETING MINUTES

March 12, 2020

A regular meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Mayo-Underwood Building at 500 Mero Street in Frankfort, KY on March 12, 2020.

## MEMBERS PRESENT

Joshua Skuller Chair  
Joshua Ramsey  
Hugh Stroth  
Stacy Grider, Secretary

## MEMBERS ABSENT

Harold E. Corder II  
Shara Page  
Shauna Messer

## DEPARTMENT OF PROFESSIONAL LICENSING

Michael Newman, Commissioner  
Courtney Cook, Fiscal Section Administrator  
Alplato Chukpue-Padmore, Board Administrator

## OTHERS

Chris Hunt, Legal Council  
Kevin Winstead  
Jill Phelps  
Cuc Ly  
Shanna Renfro

## CALL TO ORDER

Mr. Skuller called the meeting to order at 1:30 p.m.

## CONSENT AGENDA

Minutes of the February 13, 2020 meeting, as well as legal fees and financial report for February 2020, were presented for the Board's review. Mr. Stroth made a motion to approve the consent agenda as presented. The motion was seconded by Mr. Ramsey. Motion carried unanimously.

## DPL REPORT

Commissioner Newman mentioned that DPL is still awaiting the final language for the MOA concerning the coronavirus. He stated that all out of state travel is cancelled and the Cabinet is working towards using Zoom to host meetings for Board members as well as committees.

## BOARD ATTORNEY'S REPORT

No report.

## PENDING COMPLAINTS

- **2018BOT00001:** The complaint committee made a motion to contact the investigator. The motion was seconded by Mr. Ramsey.
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- **2019BOT00001:** The complaint committee made a motion to initiate a hearing. The motion was seconded by Mr. Skuller and carried.
- **2019BOT00002:** The compliant committee made a motion to contact the investigator. The motion was seconded by Mr. Skuller.
- **2020BOT00002:** The complaint committee made a motion to put the respondent on a 1 year probation, a \$500 fine, 6 CEUs on professionalism in a work place excluding the regular 12 CEUs that is due annually. The motion was seconded by Ms. Grider and carried.

- **2020BOT00003:** The complaint committee made a motion to put the respondent on a 1 year probation, a \$500 fine, 6 CEUs on professionalism in a work place excluding the regular 12 CEUs that is due annually. The motion was seconded by Ms. Grider and carried.
- **2020BOT00004:** The complaint committee made a motion to put the respondent on a 1 year probation, a \$500 fine, 6 CEUs on professionalism in a work place excluding the regular 12 CEUs that is due annually. The motion was seconded by Ms. Grider and carried.
- **2020BOT00005:** The complaint committee made a motion to contact an investigator to investigate. The motion was seconded by Ms. Grider and carried.
- **2020BOT00006:** The complaint committee made a motion to put the respondent on a 1 year probation, a \$500 fine, 6 CEUs on professionalism in a work place excluding the regular 12 CEUs that is due annually. The motion was seconded by Ms. Grider and carried.

### **OLD BUSINESS**

- **AOTA Annual Conference:** Mr. Skuller announced that this conference was cancelled due to the coronavirus. Commissioner Newman asked Board members to cancel their reservations until further notice.
- **NBCOT State Regulation Leadership Forum:** Mr. Padmore mentioned that this was also cancelled due to the coronavirus until further notice.

### **NEW BUSINESS**

#### **Licensure Status Report**

The Board reviewed the licensure status report.

#### **Email Questions**

The Board received two email questions. Mr. Hunt will work with Plato to draft a response as directed.

### **APPLICATIONS REVIEW**

Mr. Ramsey made a motion to approve the renewal/reinstatement, CE, and DPAM course applications reviewed at the meeting, as well as those reviewed online in between meetings. Motion seconded by Mr. Skuller. Motion carried unanimously.

### **ASSIGNMENTS FOR NEXT MEETING – April 9, 2020 @ 1:00PM**

Mr. Hunt

- Letter to Mr. Edward Colgate
- Letter to Respondent for complaint 2020-02,03,04, 06

Mr. Padmore

- Letter to the investigator for complaint 2020-05

### **APPROVAL OF TRAVEL AND PER DIEM**

A motion was made by Ms. Grider to approve travel and per diem for the March 12, 2020 meeting. Motion seconded by Mr. Stroth. Motion carried unanimously.

### **ADJOURNMENT**

Mr. Skuller made a motion to adjourn the meeting at 2:06 p.m. Mr. Stroth seconded the motion and it carried.