

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY
MINUTES**

January 11, 2018

A regular meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing in Frankfort, KY on January 11, 2018.

MEMBERS PRESENT

Stacy Grider, Chair
Joshua Ramsey, Vice Chair
Kevin Priddy
Harold E. Corder II
Hugh Stroth, Secretary
Shara Page

Department of Professional Licensing STAFF

Megan Woodson, Board Administrator
Isaac VanHoose, Commissioner

OTHERS

Jared Downs, Office of Legal Services

MEMBERS ABSENT

Ms. Grider called the meeting to order at 1:00pm.

Consent agenda - Minutes, Monthly Financial Report and Legal Fees

Minutes of the December 14, 2017 meeting, legal fees for December 2017, and financial report for December 2017 were presented for the Board's review. Mr. Ramsey made a motion to approve the consent agenda as presented. The motion, seconded by Mr. Priddy, carried.

DPL Report

Mr. VanHoose introduced himself as the new Commissioner for the Department of Professional Licensing.

Board Attorney's Report

Mr. Downs advised that the amendments for the continuing competence (201 KAR 28:200) and telehealth (201 KAR 28:235) regulations went into effect January 5, 2018. He also advised that he is now tracking billable hours and the Board should receive a bill for January legal fees in February.

Old Business

The Board will review current regulations and forms at their special meeting on January 27th. Mr. Priddy made a motion to approve travel and per-diem for the special board meeting on January 27th. The motion, seconded by Mr. Ramsey, carried.

The Board discussed standard response procedures and will continue to respond to inquiries with their standard advisory response.

New Business

The Board discussed sending a member and the board administrator to the NBCOT State Regulatory Leadership Forum. Mr. Priddy made a motion to send two board members to the NBCOT Forum April 6th – 7th in Atlanta, GA to represent the KY Board. Mr. Stroth seconded the motion and it carried.

The Board briefly discussed sending a member of the Board to the AOTA Annual Conference and Expo in Salt Lake City, UT from April 19th – 22nd. The Board will look into out of state travel and discuss the expo again at their February board meeting.

The Board discussed closed session procedures. Mr. Downs advised that the Board Administrator could be present during closed session.

The Board reviewed KRS 319A.070 (3)(h) and discussed the possibility of sending a report to the Governor and General Assembly of duties performed and actions taken. The Board will not create a report at this time.

The Board reviewed the licensure status report and the non-renewals status report.

Pending Complaints

At 1:14pm, Mr. Ramsey made a motion to go into closed session to discuss open complaints pursuant to 61.810(1)(j) and 61.815. Mr. Corder seconded the motion and the motion carried. At 1:27pm, Mr. Priddy made a motion to come out of closed session. Mr. Corder seconded the motion and it carried.

2014-06: Case Manager: Joshua Ramsey – **Ongoing** – Awaiting Respondent to sign settlement agreement

2017-04: Case Manager: Stacey Grider – **Ongoing** – Mr. Corder made a motion to take no action until the February board meeting while the Board attorney attempts to get in touch with the Respondent. Mr. Ramsey seconded the motion and it carried.

2017-05: Case Manager: Kevin Priddy – **Ongoing** – Ms. Page made a motion to revoke the renewed license of the Respondent as the Board did not have the authority to issue and approve the renewal. Mr. Stroth seconded the motion and it carried.

Mr. Ramsey made a motion to notify the Respondent and their employer that the license renewal is not valid and the license is expired. Ms. Page seconded the motion, it carried.

2017-06: Case Manager: Shara Page – Mr. Stroth made a motion to **dismiss**, as the Board does not have enough evidence to warrant a formal investigation. The motion, seconded by Mr. Corder, carried.

2017-07: Case Manager: Shara Page – Mr. Stroth made a motion to **dismiss**, as the Board does not have enough evidence to warrant a formal investigation. The motion, seconded by Mr. Ramsey, carried.

Applications Review

The following applications for licensure were reviewed and recommended for approval. A motion was made by Mr. Ramsey to approve the applications. The motion, seconded by Mr. Priddy, carried.

Arnold, Melba - OT OoS
Fowler, Lisa - OT
Golston, Latasha - Reinst. OT
Miller, Erin - OT
Moore, Richelle - OT OoS
Schneider, Lauren - Reinst OTA
Thomas, Jami - OT

A motion was made by Mr. Ramsey to accept the recommendations of the license applications and DPAM Specialty Certification application reviews throughout the month. Mr. Priddy seconded the motion and it carried.

A motion was made by Mr. Priddy to accept the recommendations of the DPAM Specialty Certification review and approve applications as presented. Mr. Ramsey seconded the motion and it carried.

A motion was made by Mr. Ramsey to accept the recommendation of the continuing education course application review. The motion, seconded by Ms. Page, carried.

A motion was made by Mr. Ramsey to accept the recommendations of the DPAM Course application review. Mr. Priddy seconded the motion and it carried.

Assignments for Next Meeting - January 27, 2018 @ 12:00pm

Ms. Woodson:

- Will email all current application forms to board members
- Will update regulation booklet to current laws
- Will send a list of recommended form changes to board members

Approval of Travel and Per Diem

A motion was made by Mr. Priddy to approve travel and per-diem for today's meeting. The motion, seconded by Mr. Ramsey, carried.

Adjournment

Mr. Ramsey made a motion to adjourn the meeting at 2:07 pm. Mr. Priddy seconded the motion and it carried.

A special meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 12:00 p.m. on Saturday, January 27, 2018 at the Department of Professional Licensing.

The next regular meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 1:00 p.m. on Thursday, February 15, 2018 at the Department of Professional Licensing.