

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY
MEETING MINUTES
February 13, 2020**

A regular meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Mayo-Underwood Building at 500 Mero Street in Frankfort, KY on February 13, 2020.

MEMBERS PRESENT

Joshua Skuller Chair
Joshua Ramsey
Hugh Stroth
Stacy Grider, Secretary
Shauna Messer

MEMBERS ABSENT

Harold E. Corder II
Shara Page

DEPARTMENT OF PROFESSIONAL LICENSING

Michael Newman, Commissioner
Chessica Nation, Administrative Section Supervisor
Courtney Cook, Fiscal Section Administrator
Alplato Chukpue-Padmore, Board Administrator

OTHERS

Bryan Morrow, Legal Counsel
Jill Phelps
Kevin Winstead

CALL TO ORDER

Mr. Skuller called the meeting to order at 1:00 p.m.

CONSENT AGENDA

Minutes of the December 19, 2019 meeting, as well as legal fees and financial reports for December 2019 and January 2020, were presented for the Board's review. Mr. Stroth made a motion to approve the consent agenda as presented. The motion was seconded by Mr. Ramsey. Motion carried unanimously.

DPL REPORT

Commissioner Newman introduced himself as the new commissioner and promised his full support to the Board.

BOARD ATTORNEY'S REPORT

Mr. Morrow reported that there are three Regs (150, 160, and 190) that are set to expire. He proposed that the Board file a letter of certification to the legislature stating that the Board is still in compliance with the law and that there is no need for an amendment. Mr. Ramsey made a motion to allow the legal counsel file the letter. The motion was seconded by Mr. Skuller and carried.

PENDING COMPLAINTS

- **2018BOT00001:** The complaint committee made a motion to open a disciplinary hearing. Ms. Grider seconded the motion and it carried.
- **2019BOT00001:** ongoing
- **2019BOT00002:** ongoing
- **2019BOT00004:** The complaint committee made a motion to dismiss the complaint. Ms. Grider seconded the motion and it carried.

- **2020BOT00001:** The complaint committee made a motion to dismiss the complaint. Ms. Messer seconded the motion and it carried.

OLD BUSINESS

None.

NEW BUSINESS

Licensure Status Report

The Board reviewed the licensure status report.

Email Questions

The Board received two email questions. Mr. Padmore will respond as directed.

AOTA Annual Conference

Mr. Ramsey and Mr. Skuller affirmed that they would attend the conference. Ms. Messer made a motion to approve travel and per diem. Mr. Stroth seconded the motion and it carried.

NBCOT Board Administrator Orientation

Mr. Ramsey made a motion to approve per diem. Mr. Stroth seconded the motion and it carried.

NBCOT State Regulation Leadership Forum

Mr. Skuller made a motion to approve the per diem as well as gas to the airport. Ms. Messer seconded the motion and it carried.

APPLICATIONS REVIEW

Ms. Messer made a motion to approve the renewal/reinstatement, CE, suicide course and DPAM course applications reviewed at the meeting, as well as those reviewed online in between meetings. Motion seconded by Mr. Skuller. Motion carried unanimously.

ASSIGNMENTS FOR NEXT MEETING – March 12, 2020 @ 1:00PM

Mr. Kerr:

- Letter of certification to the legislature

APPROVAL OF TRAVEL AND PER DIEM

A motion was made by Mr. Ramsey to approve travel and per diem for the February 13, 2020 meeting. Motion seconded by Ms. Messer. Motion carried unanimously.

ADJOURNMENT

Ms. Messer made a motion to adjourn the meeting at 1:40 p.m. Mr. Stroth seconded the motion and it carried.