

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY**  
**MEETING MINUTES**  
**December 20, 2018**

A regular meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing in Frankfort, KY on December 20, 2018.

MEMBERS PRESENT

Stacy Grider, Chair  
Joshua Ramsey, Vice Chair  
Hugh Stroth, Secretary  
Joshua Skuller  
Shara Page  
Shauna Messer

Department of Professional Licensing STAFF

Megan Woodson, Boards and Commissions  
Support Specialist

OTHERS

Jared Downs, Office of Legal Services

MEMBERS ABSENT

Harold E. Corder II

Ms. Grider called the meeting to order at 1:06pm.

**Consent agenda - Minutes, Monthly Financial Report and Legal Fees**

Minutes of the November 15, 2018 meeting, legal fees for and financial reports for November 2018 were presented for the Board's review. Mr. Ramsey made a motion to approve the consent agenda as presented. The motion, seconded by Mr. Skuller, carried.

Ms. Page made a motion to pay travel and per diem expenses for Ms. Grider who attended the LRC ARRS meeting regarding pending regulation changes on December 11<sup>th</sup>. Mr. Ramsey seconded the motion. Motion carried.

**DPL Report**

No Report

**Pending Complaints**

Ms. Woodson advised the Board a new complaint was filed.

**Board Attorney's Report**

No Report

**Old Business**

Mr. Downs advised that the pending regulations are being referred to the Committee on Health and Welfare and Family services within the next 30 days.

**New Business**

The Board discussed the Jurisprudence Exam and adding question to the exam regarding the 60-day grace period for renewals. Mr. Skuller will revise the exam and bring a draft to the January meeting.

The Board discussed new and revised official documents sent out by the AOTA. The Board will review these documents.

Ms. Woodson advised of the AOTA State Regulatory Forum in April in New Orleans. Mr. Skuller made a motion to send two board members to this forum. Mr. Ramsey seconded the motion and it carried.

There were no email questions to be reviewed.

The Board reviewed the licensure status report.

### **Applications Review**

Mr. Skuller made a motion to approve the supervision audit review. Mr. Ramsey seconded the motion. Motion carried.

Ms. Page made a motion to approve the renewal and reinstatement applications review at today's meeting. Mr. Ramsey seconded the motion and it carried.

Ms. Ramsey made a motion to approve the renewal and reinstatement applications reviewed throughout the month. Mr. Skuller seconded the motion. Motion carried.

Mr. Ramsey made a motion to approve all initial licensure applications presented. Ms. Page seconded the motion and it carried.

Mr. Skuller made a motion to approve all initial licensure applications reviewed throughout the month. Ms. Page seconded the motion. Motion carried.

Mr. Ramsey made a motion to approval all DPAM specialty certification applications presented. Ms. Page seconded the motion and it carried.

Mr. Skuller made a motion to defer one DPAM specialty certification application that was reviewed through the month. Ms. Grider seconded the motion. Motion carried.

A motion was made by Ms. Grider to approve all continuing education course applications as presented. Mr. Ramsey seconded the motion. Motion carried.

### **Assignments for Next Meeting - January 17, 2019 @ 1:00pm**

Ms. Woodson:

- Send updated board member contact sheet to all members

Mr. Skuller:

- Review and revise Jurisprudence exam

### **Approval of Travel and Per Diem**

A motion was made by Mr. Stroth to approve travel and per-diem for today's meeting. The motion, seconded by Ms. Grider, carried.

### **Adjournment**

Mr. Ramsey made a motion to adjourn the meeting at 1:37pm. Ms. Page seconded the motion and it carried.