

# KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MEETING MINUTES

August 16, 2018

A regular meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing in Frankfort, KY on July 19, 2018.

## MEMBERS PRESENT

Stacy Grider, Chair  
Joshua Ramsey, Vice Chair  
Hugh Stroth, Secretary  
Joshua Skuller

## Department of Professional Licensing STAFF

Isaac VanHoose, Commissioner  
Megan Woodson, Board Administrator

## OTHERS

Jared Downs, Office of Legal Services

## MEMBERS ABSENT

Harold E. Corder II  
Shara Page

Ms. Grider called the meeting to order at 1:00pm.

### **Consent agenda - Minutes, Monthly Financial Report and Legal Fees**

Minutes of the July 19, 2018 meeting, legal fees for and financial reports for July 2018 were presented for the Board's review. Mr. Skuller made a motion to approve the consent agenda as presented. The motion, seconded by Mr. Ramsey, carried.

### **DPL Report**

Mr. VanHoose advised that as of August 16<sup>th</sup>, the Department of Professional Licensing is now fully staffed. DPL is in the process of training new employees, which will eventually lessen the workload for Ms. Woodson.

### **Pending Complaints**

No open complaints.

### **Board Attorney's Report**

Mr. Downs briefly discussed KRS 319A.110 & 140. He recommended that the Board members review new licensure applications for approval as opposed to Ms. Woodson reviewing and approving applications. The Board will go back to reviewing new applications periodically throughout the month and/or at board meetings.

Mr. Downs presented the Board with information regarding changes to KRS 61.826 and KRS 61.810 in regards to open meeting law.

### **Old Business**

The Board reviewed drafted regulation changes to repeal the following regulations in an effort to repeal duplicative and confusing regulations:

- 201 KAR 28:020
- 201 KAR 28:090
- 201 KAR 28:110
- 201 KAR 28:180
- 201 KAR 28:210

The Board review drafted changes to 201 KAR 28:060 in an effort to ensure a consistent and straightforward application process for applicants.

### **New Business**

Ms. Woodson advised that the Request for Proposal (RFP) for an investigator was posted August 13<sup>th</sup> and will close on August 24<sup>th</sup>. Ms. Ellis (Fiscal Department) will update the Board on bids received at their next meeting.

The Board briefly discussed the PowerPoint for KOTA and the needed updates. Ms. Grider will update the PowerPoint and send to all board members for review.

The Board reviewed an email from Chuck Willmarth with the American Occupational Therapy Association (AOTA) requesting input on the Occupational Therapy Practice Framework: Domain and Process, 3<sup>rd</sup> edition (OTPF-3).

The Board reviewed the licensure status report.

The Board reviewed the supervision audit. Mr. Ramsey made a motion to approve the audit. Mr. Skuller seconded the motion and it carried.

### **Applications Review**

Mr. Ramsey made a motion to approve the initial licensure applications presented. Mr. Skuller seconded the motion. Motion carried.

Mr. Skuller made a motion to approve all license applications reviewed throughout the month. Mr. Ramsey seconded the motion and it carried.

Mr. Ramsey made a motion to defer the DPAM application presented as the course taken has expired and does not meet the hourly requirement. Mr. Skuller seconded the motion. Motion carried.

Mr. Ramsey made a motion to approve all DPAM applications reviewed throughout the month. Ms. Grider seconded the motion and it carried.

Mr. Ramsey made a motion to approve the DPAM Supervisor Application presented. Ms. Grider seconded the motion and it carried.

A motion was made by Mr. Ramsey to accept the recommendation of approval of the continuing education course application reviews today and throughout the month. The motion, seconded by Mr. Skuller, carried.

There were no DPAM course applications for review.

**Assignments for Next Meeting - August 16, 2018 @ 1:00pm**

Ms. Woodson:

Update DPAM Application

Send board members July meeting certificates of attendance

Ms. Grider:

- Will update and send out KOTA PowerPoint to all board members

All Members:

Review KOTA PowerPoint

Review DPAM application for any further updates

Review regulation drafts for any further amendments

**Approval of Travel and Per Diem**

A motion was made by Mr. Stroth to approve travel and per-diem for today's meeting. The motion, seconded by Mr. Ramsey, carried.

**Adjournment**

Mr. Stroth made a motion to adjourn the meeting at 1:58pm. Mr. Ramsey seconded the motion and it carried.

The next regular meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 1:00 p.m. on Thursday, August 16, 2018 at the Department of Professional Licensing.