

KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MEETING MINUTES

April 19, 2018

A regular meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing in Frankfort, KY on April 19, 2018.

MEMBERS PRESENT

Stacy Grider, Chair
Joshua Ramsey, Vice Chair
Hugh Stroth, Secretary
Shara Page

Department of Professional Licensing STAFF

Megan Woodson, Board Administrator

OTHERS

Jared Downs, Office of Legal Services

MEMBERS ABSENT

Kevin Priddy
Harold E. Corder II
Joshua Skuller

Ms. Grider called the meeting to order at 1:43pm.

Consent agenda - Minutes, Monthly Financial Report and Legal Fees

Minutes of the March 15, 2018 meeting, legal fees for March 2018 and financial report for March 2018 were presented for the Board's review. Mr. Ramsey made a motion to approve the consent agenda as presented. The motion, seconded by Mr. Stroth, carried.

DPL Report

Ms. Woodson advised that there is an additional vacancy within DPL and she will be covering one more licensing board while DPL conducts the hiring process.

Pending Complaints

No open complaints.

Board Attorney's Report

No report.

Old Business

The Board briefly reviewed their current forms and regulations prior to the start of the meeting. Ms. Woodson will make changes to the form and send to Mr. Downs to incorporate with regulation changes. The Board will continue to discuss regulation changes at the next meeting.

The Board briefly discussed supervision tracking. Ms. Woodson will discuss with Ms. Vick on what can be done within the DPL database to track supervision.

New Business

Ms. Woodson advised that the Board currently has two investigative contracts that will expire June 30, 2018 and that it cannot be renewed. Mr. Ramsey made a motion for the Board to issue a new RFP for an investigator. Ms. Page seconded the motion, which carried unanimously.

The Board review an email inquiry regarding dry needling. Ms. Woodson will respond.

The Board reviewed the licensure status report.

Applications Review

A motion was made by Mr. Ramsey to accept the recommendations of the license applications and DPAM Specialty Certification application reviews throughout the month. Ms. Page seconded the motion and it carried.

A motion was made by Mr. Ramsey to accept the recommendations of the DPAM Specialty Certification review to approve two (2) applications and defer one (1) application as presented. Mr. Stroth seconded the motion and it carried.

A motion was made by Mr. Stroth to accept the recommendation of the continuing education course application review and approve all applications. The motion, seconded by Ms. Page, carried.

A motion was made by Mr. Ramsey to accept the recommendation of the DPAM Course application review a defer one (1) application. Ms. Grider seconded the motion and it carried.

The Board reviewed four (4) supervision audits. Mr. Ramsey made a motion to defer one (1) of the audits because it was insufficient. Mr. Stroth seconded the motion and it carried.

Assignments for Next Meeting - May 17, 2018 @ 1:00pm

Ms. Woodson:

- Will update forms to send to Mr. Downs
- Will discuss supervision tracking with Ms. Vick
- Will respond to email inquiries

Mr. Downs

- Will review form changes
- Will review regulations for possible changes
- Will send fiscal notes for regulation changes to Ms. Grider

All Members:

- Will review regulations for possible changes

Approval of Travel and Per Diem

A motion was made by Mr. Ramsey to approve travel and per-diem for today's meeting. The motion, seconded by Mr. Stroth, carried.

Adjournment

Mr. Ramsey made a motion to adjourn the meeting at 2:24 pm. Mr. Stroth seconded the motion and it carried.

The next regular meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 1:00 p.m. on Thursday, May 17, 2018 at the Department of Professional Licensing.