

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY
MEETING MINUTES
July 14, 2022**

A regular Board meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing, 500 Mero St, Frankfort, KY 40601 on July 14, 2022.

MEMBERS PRESENT

Jill Phelps, Vice Chair
Hugh Stroth, Secretary
Renee Causey-Upton
Andrea Brandon
Stacy Grider

DEPARTMENT OF PROFESSIONAL LICENSING

Kevin Winstead, Commissioner
Lyndsay Sipple, Board Administrator

OTHERS

Clay Patrick, Legal Counsel

MEMBERS ABSENT

Joshua Ramsey, Chair
Harold E. Corder II

CALL TO ORDER

Ms. Phelps called the meeting to order at 1:07 p.m.

CONSENT AGENDA

Minutes of the June 9, 2022, meeting as well as legal fees and financial reports for June 2022 were presented for the Board's review. Mr. Stroth made a motion to approve the consent agenda as presented. The motion was seconded by Ms. Phelps and carried unanimously.

DPL REPORT

Commissioner Winstead announced the continued work to provide Board members with state email addresses, as well as noting the reduction of licensees due to the state of emergency ending. Commissioner Winstead also announced to the Board that he will be retiring effective August 1, 2022.

BOARD ATTORNEY REPORT

Mr. Stroth moved to enter into closed session at 1:16 p.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding complaints at which information protected by KRS 61.810(k) may be discussed, in the matter of 2021BOT-00002. The motion was seconded by Ms. Phelps and carried unanimously. Mr. Stroth moved to leave closed session at 1:19 p.m. with a second from Ms. Phelps. The motion was carried unanimously.

OLD BUSINESS

NEW BUSINESS

Conference

Ms. Causey-Upton presented a draft proposal for the KOTA conference and requested the Board for feedback. All present Board members approved of the proposal, with the notation the conference will be in person and Mr. Ramsey will be representing the Board, with Ms. Brandon as the alternate if needed.

Supervision Audit

Audited supervision logs were presented to the Board. Upon guidance from Ms. Grider, the logs will be reviewed by Mr. Ramsey and Ms. Grider for approval.

Licensure Status Report

The Board reviewed the licensure status report.

Email Questions

The Board reviewed email questions and Ms. Sipple will respond as directed.

PAPER APPLICATIONS REVIEW**ASSIGNMENTS FOR NEXT MEETING – August 11 at 1:00 PM Eastern**

Commissioner Winstead and Mr. Patrick will review the proposed Compact language for the website.

APPROVAL OF TRAVEL AND PER DIEM

Ms. Causey-Upton made a motion to approve the travel and per diem for today's meeting. The motion was seconded by Ms. Phelps, and it carried.

ADJOURNMENT

Mr. Stroth made a motion to adjourn the meeting at 1:39 p.m. Ms. Causey-Upton seconded the motion, carried.