

# KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MINUTES

**October 15, 2009**

A meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Division of Occupations and Professions, Frankfort, KY on October 15, 2009.

## MEMBERS PRESENT

Kelly Nash, Chair  
Shara Page, Vice Chair  
Dale Lynn  
Kerry Robertson  
Paul Wingate  
Ruth Korzenborn

## MEMBERS ABSENT

Christianne Janes, Secretary  
Rhonda Edwards

## OCCUPATIONS AND PROFESSIONS STAFF

Julie Jackson, Board Administrator  
David Garr, Deputy Executive Director  
Frances Short, Executive Director

## OTHERS

Jim Grawe, Office of the Attorney General  
Brittney Monroe, KOTA liaison

Kelly Nash, Chair, called the meeting to order 9:17 AM.

## **Approval of Minutes**

Minutes of the August 13, 2009 meeting were presented for the Board's review. Shara Page made a motion to approve the minutes as amended. The motion, seconded by Dale Lynn, carried.

## **Financial Statements & Legal Fees**

The Board reviewed the financial statements for the months ending July 31, 2009, August 31, 2009 and September 30, 2009 and legal fees for the month of August, 2009. Dale Lynn made a motion to approve the financial statements and legal fees. The motion, seconded by Paul Wingate, carried.

## **Director's Report**

Frances Short informed the board that the Office of Occupations and Professions is looking into other options regarding the new database. Kentucky Interactive quoted fees of 0-250 active members, \$100.00 a month - 251-500 active members, \$150.00 a month -500 and up, \$200.00 a month. The Office of Occupations and Professions is looking within the Cabinet for more reasonable fees. Ms. Short will advise the board of the proposed revised contract.

The Board was also informed of a suggested renewal notification for future renewal periods which involves sending a postcard to licensees advising that it is time to renew. The postcard will inform licensees that they can renew online, print a renewal form from the website or contact the office to have a hard copy sent to them by mail. The Board was in agreement with this suggestion as this will be cost and time saving process.

## **Old Business**

None

## **New Business**

**NBCOT Survey regarding 2010 Certification Examination Handbook – Need ratification of change to accepting score reports** – A motion was made by Dale Lynn to enter into an agreement with NBCOT in which Kentucky will accept score reports. The motion, seconded by Ruth Korzenborn, carried.

**CCCPD – Guidelines for occupational therapy practitioners who are returning to service delivery after an extended absence** – The Board held a discussion.

**Distribution of applications for electronic review** – A motion was made by Shara Page for Kelly Nash and Dale Lynn to review new applications, reinstatements, and audited renewals and Ruth Korzenborn and Rhonda Edwards will review continuing education applications. The motion, seconded by Ruth Korzenborn, carried.

**Client caps for school based OTs** – The Board held a discussion regarding client caps.

**Efficient way for OTs and applicants to communicate with KBLot** – The Board held a discussion and suggested that a checklist of required application materials be placed on the website. A checklist will be reviewed at the November meeting.

**Time frame for posting CCU courses on website** – The Board held a discussion was held regarding the posting of CCU courses.

**Criteria for temporary permit and supervisor** – The Board held a discussion regarding the criteria.

**Email regarding the scope of practice with response to intervention in the public school setting** – Referral will be made to 201 KAR 28:140 Section 1, Paragraph 15.

**Supervision** – Deferred until November meeting. Board members were asked to review and make notes for discussion.

**KOTA Conference** – Deferred until November meeting.

**NBCOT Conference** – Dale Lynn and Shara Page will attend the conference in Baltimore Maryland, October 23-24, 2009.

**Draft regulation changes** – Deferred until November meeting.

Review website - The Board discussed the website.

## **Pending Complaints**

A motion was made by Shara Page to go into closed session pursuant to KRS 61.810(1)(c) and (j) to discuss pending litigation. The motion, seconded by Dale Lynn, carried.

A motion was made by Shara Page to come out of closed session. The motion, seconded by Ruth Korzenborn, carried.

2008-02 – A motion was made by Ruth Korzenborn for a disciplinary hearing to be scheduled due to failure to respond. The motion, seconded by Dale Lynn, carried.

**New Complaints** – None

## **Electronic Application Approval**

A motion was made by Dale Lynn to approve the applications. The motion, seconded by Shara Page, carried.

## **Application Approval**

A motion was made by Shara Page to approve the applications as presented. The motion, seconded by Dale Lynn, carried.

**OT/L:** Dana Kramer, Hannah Bischoff, Mikal Follstaedt, Jennifer Hight, Julia Cobbs, Ashley Clark, Megan Hurt, Kristy Jenkins, Sarah Clement, Bryant Spalding

**OT/L from another state:** Ayres Baltzell, Darla Parker, Brittany Bender, Deena Garrett, Danielle Bickett

**OTA:** Kasey Roberts, Kasey Whisman, Tina Potter

**OTA from another state:** Cari Moy, Megan Ziliak, Alice Herles

**Reinstatements:** Christy Owens, Janet Boyle  
**Temporary Permits:**

**DPAM Application Approval**

A motion was made by Shara Page to approve the applications as presented. The motion, seconded by Dale Lynn, carried.

**DPAM Specialty Certification:** Anthony Gallo, Ryan Tronbak

**DPAM Supervisors:** Heather Sahney, Allison Lee, Angela Kennicott

**Continuing Education Approval**

A motion was made by Ruth Korzenborn to approve requests of continuing education courses as reviewed for today's meeting. The motion, seconded by Dale Lynn, carried.

**Electronically Approved Courses:**

- 1) Treating the Respiratory Compromised Patient: A Multi-Professional Approach

**Approval of Travel and Per Diem**

A motion was made by Ruth Korzenborn to approve travel and per-diem for today's meeting. The motion, seconded by Paul Wingate, carried.

**Adjournment**

With all business completed, the meeting adjourned at 12:08 p.m.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 9:00 a.m. November 5, 2009 at the Division of Occupations and Professions, Frankfort, KY. The September and October meetings were cancelled and a Special Meeting was held on October 15, 2009.

Approved by the Board

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Board Chair