

KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MINUTES

November 5, 2009

A meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Division of Occupations and Professions, Frankfort, KY on November 5, 2009.

MEMBERS PRESENT

Sharalee Page, Vice Chair
Christianne Janes, Secretary
Dale Lynn
Paul Wingate
Ruth Korzenborn
Rhonda Edwards

MEMBERS ABSENT

Kelly Nash, Chair

OCCUPATIONS AND PROFESSIONS STAFF

Julie Jackson, Board Administrator
David Garr, Deputy Executive Director
Frances Short, Executive Director

OTHERS

Jim Grawe, Office of the Attorney General
Brittney Monroe, KOTA liaison

Shara Page, Vice-Chair, called the meeting to order 9:15AM.
New Board member, Rhonda Edwards, was sworn in.

Approval of Minutes

Minutes of the October 15, 2009 meeting were presented for the Board's review. Ruth Korzenborn made a motion to approve the minutes as amended. The motion, seconded by Paul Wingate, carried.

Financial Statements & Legal Fees

A financial statement was not available. The board reviewed a statement for legal fees for October 2009. Dale Lynn made a motion to approve the legal fees. The motion, seconded by Christianne Janes, carried.

Director's Report

Frances Short discussed a new verification process in which an electronic version only would be available when the Office of Occupations and Professions begins the use of a new database. A motion was made by Christianne Janes to accept the use of the electronic verification only. The motion, seconded by Ruth Korzenborn, carried.

Ms. Short discussed the elimination of licensure ID cards for various reasons. The contract between the Office of Occupations and Professions and the third party company that produces the cards will expire on November 30, 2009. The cards are not the official legal verification of licenses held by the office, the official verification can be viewed on the Board's website or by written/verbal confirmation through the office. The cards do not list an expiration date and do not indicate if a license has been suspended, revoked, has a disciplinary action against it, or if the license is in inactive status. The cards can be easily reproduced. The elimination of the ID cards will also eliminate the cost of .70 cents to .78 cents per card which is billed to the Board. A motion was made by Dale Lynn to eliminate the use of the ID cards. The motion, seconded by Ruth Korzenborn, carried. A vote was held with three members in favor and two members opposed. A motion was made by Dale Lynn to place a notice on forms, the website and renewal notice postcards that ID cards will no longer be issued. The motion, seconded by Christianne Janes, carried.

Ms. Short informed the Board that Worker's Compensation is available for the fee of \$40.00 plus \$10.00 for each Board member. A motion was made by Paul Wingate to decline the coverage. The motion, seconded by Dale Lynn, carried.

Old Business

Checklist of licensure requirements for review – The Board reviewed the checklist. A motion was made by Dale Lynn to approve the list and to have it posted on the website. The motion, seconded by Paul Wingate, carried.

Supervision – A motion was made by Dale Lynn to defer the discussion until the December meeting. The motion, seconded by Christianne Janes, carried.

Reinstatement – A motion was made by Dale Lynn to defer the discussion until the December meeting. The motion, seconded by Christianne Janes, carried.

KOTA Conference – Christianne Janes updated the Board on her attendance to the conference.

NBCOT Conference – Dale Lynn and Shara Page updated the Board on their attendance to the conference.

Draft regulation changes, need motion – A motion was made by Dale Lynn to file a regulation change to 201 KAR 28:060 regarding the requirements for licensure. The motion, seconded by Christianne Janes, carried.

New Business

Review 2009 Goals – The Board reviewed the 2009 Goals.

Establish 2010 Goals – A motion was made by Ruth Korzenborn to defer the establishment of the 2010 Goals until the December meeting. The motion, seconded by Dale Lynn, carried.

Email from Camille Skubik-Peplaski regarding signatures on treatment plan – A motion was made for Mr. Grawe to draft a letter of response. The motion, seconded by Paul Wingate, carried.

A motion was made by Dale Lynn for Mr. Lynn and Shara Page or an alternate Board member to present at Spalding Univeristy, Eastern Kentucky University, Jefferson Community College, Madisonville College, and Brown-Mackie College regarding licensure requirements. The motion, seconded by Christianne Janes, carried.

Review website - The Board discussed the website.

Pending Complaints

A motion was made by Ruth Korzenborn to go into closed session pursuant to KRS 61.810(1)(c) and (j) to discuss pending litigation. The motion, seconded by Paul Wingate, carried.

A motion was made by Dale Lynn to come out of closed session. The motion, seconded by Paul Wingate, carried.

2008-02 – A motion was made by Dale Lynn to accept the Settlement Agreement. The motion, seconded by Paul Wingate, carried.

2009-02 – A motion was made by Dale Lynn to accept the Settlement Agreement. The motion, seconded by Paul Wingate, carried.

2009-03 – A motion was made by Dale Lynn to accept the Settlement Agreement. The motion, seconded by Paul Wingate, carried.

2009-04 – A motion was made by Dale Lynn to accept the Settlement Agreement. The motion, seconded by Paul Wingate, carried.

New Complaints – None

Electronic Application Approval

A motion was made by Dale Lynn to approve the applications. The motion, seconded by Christianne Janes, carried.

Application Approval

A motion was made by Christianne Janes to approve the applications as presented. The motion, seconded by Rhonda Edwards, carried.

OT/L: Megan Hamilton, Kathryn Woods, Brittany Bowen, Jewell Gallusser, Jennifer Arvin, Lauren Elliot, Page McIntyre Harris, Emelia McConnell, Mary Hagan,

OT/L from another state: Melinda Stroup, Julia King, Keegan Humphrey, Catherine Tsang-Wu, Sharon Hodgins, Jennifer Williams

OTA: Sarah Clunie, Amber Russell,

OTA from another state: Cari Moy, Megan Ziliak, Alice Herles, Megan Garrett, Heather Dill, Russell Tish, Rebecca Slone, Terri Hurley, Rachel Miller, Rebecca Jones

Reinstatements: Veronique Munier

Temporary Permits:

DPAM Application Approval

A motion was made by Rhonda Edwards to approve the applications as presented. The motion, seconded by Dale Lynn, carried.

DPAM Specialty Certification:

DPAM Supervisors: Ashley Givens, Lori Chinn, Catherine Lorentz

Continuing Education Approval

A motion was made by Dale Lynn to approve requests of continuing education courses as reviewed for today's meeting. The motion, seconded by Ruth Korzenborn, carried.

Electronically Approved Courses:

- 1) Treating the Respiratory Compromised Patient: A Multi-Professional Approach

Approval of Travel and Per Diem

A motion was made by Ruth Korzenborn to approve travel and per-diem for today's meeting, Christianne Janes attendance at the KOTA conference on September 19, 2009 and Dale Lynn and Shara Page's attendance at the NBCOT conference October 23-24, 2009. The motion, seconded by Paul Wingate, carried.

Adjournment

With all business completed, the meeting adjourned at 1:05 p.m.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 9:00 a.m. December 10, 2009 at the Division of Occupations and Professions, Frankfort, KY.

Approved by the Board

Board Chair